

ANNEX A



Control No. 0309

Republic of the Philippines
Department of Education

RECEIVED
NO. 524-1107
DATE: 08 MAY 2024
BY: [Signature]
RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name	SUZETTE S. ONDE, RN MELANIE MAE O. AUSTERO, RN
Position/Designation	NURSE II
Permanent Station	Division Office
Purpose of Travel	To attend the Pantawid Pamilyang Pilipino Program 1 st Quarter Provincial Convergence Committee meeting
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	May 7, 2024
Venue/Destination	Manhattan Suites, Dumaguete City
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

[Signature]
SUZETTE ONDE & MELANIE MAE AUSTERO
Name and Signature of Requesting Employee

May 6, 2024
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

for:
RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

5/6/2024
Date

Approved
By the Authority of the Schools Division Superintendent:

[Signature]
LANI B. YURONG
Administrative Officer V
Office – In- Charge

5/6/2024
Date