

ANNEX A



No.: 0314



Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

RELEASED
NO. 024.1116
DATE 10 MAY 2024
BY: [Signature]
RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	ENGR. MONICA P. ABADINES ENGR. WENDY L. BALDAZANO ENGR. ALLAN VINCE G. ENOPIA
Position/ Designation	Technical Assistant IV (Engineer III) Technical Assistant IV (Engineer III) Technical Assistant III (Engineer II)
Permanent Station	DepEd, Schools Division of Negros Oriental
Purpose of Travel (must be supported by attachments)	To conduct punch listing inspection of CY 2023 BEFF (Repair of Classrooms) with DPWH & Contractor
Host of Activity	SGOD (EFS)
Inclusive Dates	May 20, 2024
Destination	Tamao ES, Jimalalud
Fund Source	Division / local MOOE funds
<i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i>	
 MONICA P. ABADINES	May 09, 2024
Name and Signature of Requesting Employee	Date
<i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i>	
 RACHEL B. PICARDAL EdD SGOD Chief	5/10/2024
Name and Signature of Recommending Authority	Date
APPROVED	
 NERI C. OJASTRO EdD, CESO V Schools Division Superintendent	5/10/2024
Name and Signature of Approving Authority	Date