

ANNEX A



Control No. 0320

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

RELEASED
NO. 524-125
DATE 10 MAY 2024
BY
RECORD SECTION

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name	GUEIA N. SAMSON, RN
Position/Designation	Nurse II
Permanent Station	Division Office
Purpose of Travel	To conduct health assessment among learners. Render health services to T & NT personnel.
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	5/9/2024 – Felipe Tayko Memorial School
Venue/Destination	Siaton 2 District
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.


GUEIA N. SAMSON, RN

5/9/2024

Name and Signature of Requesting Employee

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.


RACHEL B. PICARDAL, EdD

Chief Education Supervisor, SGOD

Name and Signature of Recommending Authority

5/10/2024

Date

Approved:


NERI C. OJASTRO, EdD, CESO V
SCHOOLS DIVISION SUPERINTENDENT

5/10/2024

Date

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Control No. 0320

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL


REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

RELEASED
NO. 024-125
DATE 70 MAY 2024
BY SCORR SECTION

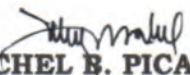
Name	ELIZABETH S. QUIRIT, RN
Position/Designation	NURSE II
Permanent Station	Division Office
Purpose of Travel	To render health services to T & NT Personnel. Monitor OK sa DepEd Programs
Host of Activity	Division Office
Period Covered (Inclusive of Travel Time)	5/3/24 - Plaza Ma. Luisa 5/21-22/24 - Magatas ES 5/7-8/24 - Boloboloc ES 5/23/24 - Maslog ES 5/14-15/24 - Sibulan CES 5/28/24 - Tubtubon ES 5/16/24 - Cangmating ES
Venue/Destination	Sibulan District 1
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.


ELIZABETH S. QUIRIT, RN
Name and Signature of Requesting Employee

May 3, 2024
Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.


RACHEL B. PICARDAL, EdD
Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

5/3/2024
Date

Approved:


NERI C. OJASTRO, EdD, CESO V
SCHOOLS DIVISION SUPERINTENDENT

5/10/2024
Date:



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 SCHOOLS DIVISION OF NEGROS ORIENTAL

ITINERARY OF TRAVEL
For the month of MAY 2024

OBJECTIVES:

1. Monitor the implementation of the OK sa DepEd flagship programs: *School-Based Feeding Program, Adolescent Reproductive Health Program, National Drug Education program, School Mental Health, and WINS;*
2. Provide dental services to teaching and nonteaching personnel, and learners;
3. Monitor the adherence of health protocols during the conduct of the limited face-to-face classes or any school-related activities;
4. Attend scheduled meeting/conferences in the Division Office and schools;
5. Conduct any health education activity to all teaching and non-teaching personnel in the Division Office, District offices and schools;
6. Conduct school visits; and
7. Draft/submit reports of accomplishment.

SCHEDULE OF ACTIVITIES:

May, 2024

- | | |
|----------------------------------|----------------------------|
| 2 - DIVISION OFFICE | 17- DIVISION OFFICE |
| 3 - Playa Maria Luisa Suites Inn | 20 - DIVISION OFFICE |
| 4 - DIVISION OFFICE | 21 - Magatay Elem. School |
| 7 - Bolobolob Elem. School | 22 - Magatay Elem. School |
| 8 - Bolobolob Elem. School | 23 - Maslog Elem. School |
| 9-10 - DIVISION OFFICE | 24 - DIVISION OFFICE |
| 13 - DIVISION OFFICE | 25 - DIVISION OFFICE |
| 14 - Sibulan Central School | 28 - Tubtubon Elem. School |
| 15 - Sibulan Central School | 29 - DIVISION OFFICE |
| 16 - Congmatang Elem. School | 30 - DIVISION OFFICE |
| | 31 - DIVISION OFFICE |

Note: This schedule is subject to change when deemed necessary.

Submitted by:

EUZABETH S. QUIRIT

Nurse II

Concurred:

KARINA LOUISE B. DE LA CRUZ, MD
 Medical Officer III

Recommending Approval:

RACHEL B. PICARDAL, EdD.
 Chief Education Supervisor, SGOD

Approved by:

NERI C. OJASTRO EdD, CESO V
 Schools Division Superintendent

