

ANNEX A

No.: 0931



Republic of the Philippines  
Department of Education  
Schools Division of Negros Oriental

RELEASED  
NO. 024-1176  
DATE: 10 MAY 2024  
BY: [Signature]  
RECORD SECTION

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>MR. JOSEPH R. GEMINA</b>
<b>Position/ Designation</b>	PDO II - DRRM
<b>Permanent Station</b>	DepEd, Schools Division of Negros Oriental
<b>Purpose of Travel</b> (must be supported by attachments)	To attend the conduct of pre-construction and pre-implementation for CY 2024 LMS Program with DepEd Engineers and the contractor and inspection of TLS
<b>Host of Activity</b>	SGOD (EFS)
<b>Inclusive Dates</b>	May 22, 2024
<b>Destination</b>	Buto PS, Jimalalud
<b>Fund Source</b>	Division / local MOOE funds
<i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i>	
<b>MONICA P. ABADINES</b> Name and Signature of Requesting Employee	May 15, 2024 Date
<i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i>	
<b>RACHEL B. PICARDAL EdD</b> SGOD Chief Name and Signature of Recommending Authority	MAY 15 2024 Date
<b>APPROVED</b> <b>NERI C. OJASTRO EdD, CESO V</b> Schools Division Superintendent Name and Signature of Approving Authority	5/15/2024 Date