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Republic of the Philippines
Department of Education
Schools Division of Negros Oriental

DepEd Negros Oriental
RELEASED
No.: 024.1173
DATE: 16 MAY 2024
BY: S
RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name	ENGR. MONICA P. ABADINES ENGR. WENDY L. BALDAZANO ENGR. ALLAN VINCE G. ENOPIA	
Position/ Designation	Technical Assistant IV (Engineer III) Technical Assistant IV (Engineer III) Technical Assistant III (Engineer II)	
Permanent Station	DepEd, Schools Division of Negros Oriental	
Purpose of Travel (must be supported by attachments)	To conduct punch listing of the newly repaired CY 2023 Classroom Building under DPWH 2nd DEO with the contractor and re-inspection of punchlisted item under BEFF CY 2018 Projects with DPWH representative.	
Host of Activity	SGOD (EFS)	
Inclusive Dates	MAY 24, 2024	
Destination	Benedicto P Tirambulo MES, Mayaposi CHS, Campanun-an PHS, Mabinay; ANHS-Jugno Campus, Amlan Negros Oriental	
Fund Source	Division / local MOOE funds	
<i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i>		
 WENDY L. BALDAZANO Technical Assistant IV (Engineer III)		May 14, 2024
Name and Signature of Requesting Employee		Date
<i>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i>		
 RACHEL B. PICARDAL EdD Chief, SGOD		MAY 24 2024
Name and Signature of Recommending Authority		Date
APPROVED		
 NERI C. OJASTRO EdD, CESO V Schools Division Superintendent		5/15/2024
Name and Signature of Approving Authority		Date