

ANNEX A



No.: 0225

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

RELEASED
NO. 024-0811
DATE: 02 APR 2024
RECORD SECTION

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name	MA. JONALIN R. MONDOÑEDO
Position/Designation	ADA I
Permanent Station	Division Office
Purpose of Travel (must be supported by attachments)	To canvass for materials and supplies
Host of Activity	Admin - Supply
Period Covered (Inclusive of Travel Time)	April 4, 2024
Venue/Destination	Cebu City
Fund Source	Division MOOE
<i>I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.</i>	
MA. JONALIN R. MONDOÑEDO Name and Signature of Requesting Employee	02 APR 2024 Date
<i>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.</i>	
RUBY JEAN ESTRELLITA M. BIDAURE Administrative Officer IV Name and Signature of Recommending Authority	Date
APPROVED NERI C. OJASTRO EdD, CESE Schools Division Superintendent Name and Signature of Approving Authority	4/2/24 Date