



Republic of the Philippines  
 Department of Education  
 Schools Division of Negros Oriental

RELEASED  
 NO. 024-0813  
 DATE 02 APR 2024  
 &  
 RECORD SECTION

**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

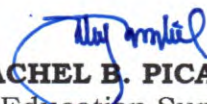
<b>Name</b>	<b>DENNIS CHARL F. ANDALAJAO</b> – SEPS <b>TEOFAN C. GALLOSA</b> – EPS II <b>FLORECITA G. ENOPIA</b> – AO II <b>MARSHA D. RUIZ</b> – ADA I <b>JIMMY YBIAS</b> – ADA I <b>ARTURO CARPIO</b> – ADA I
<b>Permanent Station</b>	SDO Negros Oriental
<b>Purpose of Travel</b> (must be supported by attachments)	To deliver and retrieve the NAT G12 Test Materials to the different districts and Senior High Schools, Public and Private, of the Division of Negros Oriental
<b>Host of Activity</b>	DepEd Negros Oriental
<b>Inclusive Dates</b>	<b>March 18</b> – Deliver <b>March 26</b> – Retrieval
<b>Destination</b>	1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> Congressional Districts and Senior High Schools, Public and Private, of the Division of Negros Oriental
<b>Fund Source</b>	Local/Division MOOE <i>Travelling/Transportation and other incidental expenses (subject to the usual accounting and auditing rules and regulations)</i>

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

  
**DENNIS CHARL F. ANDALAJAO**  
 SEPS

**March 15, 2024**  
 Date

This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

  
**RACHEL B. PICARDAL EdD**  
 Chief Education Supervisor, SGOD

\_\_\_\_\_  
 Date

**APPROVED**

  
**NERI C. OJASTRO EdD, CESO V**  
 Schools Division Superintendent

4/2/24  
 Date