



Republic of the Philippine
Department of Education

RELEASED
NO. 024-0814
DATE: 02 APR 2024
BY: [Signature]
RECORD SECTION

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

Name/Position/Designation	1. Dr. Elisa L. Baguio-EPS 2. Dr. Norlita B. Nemenzo, EPS-ALS 3. Mr. Francis C. Austero- EPS-ALS
Permanent Station	DepEd, Schools Division of Negros Oriental
Purpose of Travel	School Monitoring at Balugo National High School, Valencia, Neg. Or.
Host of Activity	Curriculum Implementation Division
Inclusive Dates	April 2, 2024
Destination	Balugo, Valencia, Neg. Or.
Fund Source	Division MOOE Fund
<i>I hereby attest that the information in this form and in the supporting documents attached here to are true and correct.</i>	
<u>ELISA L. BAGUIO EdD</u> Name and Signature of Requesting Employee	<u>4/2/2024</u> Date
<i>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i>	
<u>CARMELITA A. ALCALA EdD</u> Name and Signature of Recommending Authority EPS-OIC/CID Chief	<u>4/2/2024</u> Date
APPROVED <u>NERIC C. OJASTRO EdD, CESO V</u> Schools Division Superintendent Name and Signature of Approving Authority	<u>4/2/24</u> Date