

ANNEX A



Control No. 0265

Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

RELEASED
NO: 024-0952
DATE: 16 APR 2024

REGION: VII- Central Visayas

BUREAU/DIVISION/SCHOOL: DepEd, Schools Division of Negros Oriental

Name	GUEIA N. SAMSON, RN
Position/Designation	NURSE II
Permanent Station	Division Office
Purpose of Travel	To attend the meeting in relation to the Philippine Environment Month Celebration
Host of Activity	Environment and Natural Resources Division - Provincial Government of Negros Oriental
Period Covered (Inclusive of Travel Time)	April 16, 2024
Venue/Destination	ENRD Office, Dumaguete City
Fund Source	Division MOOE

I hereby attest the information in this form and in the supporting documents attached hereto are true and correct.

GUEIA N. SAMSON, RN

Name and Signature of Requesting Employee

April 15, 2024

Date

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purposes stated herein.

RACHEL B. PICARDAL, EdD

Chief Education Supervisor, SGOD
Name and Signature of Recommending Authority

4/15/2024

Date

APPROVED:

NERI C. OJASTRO EdD, CESO V

Schools Division Superintendent

4/15/2024

Date



Republic of the Philippines
PROVINCE OF NEGROS ORIENTAL
Office of the Governor
Environment and Natural Resources Division
Capitol Area, Kagawasan Avenue, Dumaguete City
Tel. No. (035) 225-5563 email address enrd.negor@gmail.com



April 11, 2024

NERI C. OJASTRO, Ed.D, CESO V
Schools Division Superintendent
DEPED Division of Negros Oriental

Dear Sir:

Good day!

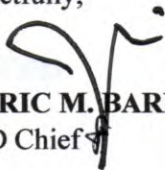
Every June, the country celebrates the Philippine Environment Month by virtue of Proclamation No. 237, s. 1998. For this year, the Environment and Natural Resources Division (ENRD) - Provincial Government of Negros Oriental, has prepared activities that will further spread environmental awareness and urge the Negorenses to act and help protect our ailing environment. Such activities include Digital Poster Making Contest, Music Video Making Contest, Youth Camp, and Simultaneous Clean-up Drives.

Knowing that our environment is everybody's business, our office aims to strengthen existing partnerships and create dynamic collaborations with various stakeholders. Therefore, I would like to invite you for a meeting this **April 16, 2024**, at the **ENRD Office right beside NBI Office** to discuss possible activity partnership and coordination if DEPED Division of Negros Oriental also plans to observe the 2024 Philippine Environment Month.

Registration will start at 8:30AM and the meeting shall commence at **9:00AM**. Snacks and lunch will also be served. You may also send your alternate/representative should you have an equally important event on the said date.

You may confirm your attendance on or before April 15, 2024, Monday 5:00PM by contacting **Lucena Amaro** at **0997-101-2173** or by sending us an email at enrd.negor@gmail.com.

Respectfully,


MANRIC M. BARILLO
ENRD Chief