

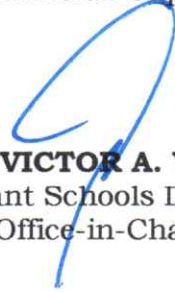




Republic of the Philippines  
 Department of Education  
 Schools Division of Negros Oriental

DepEd Negros Oriental  
**RELEASED**  
 NO. 024-0973  
 DATE: 18 APR 2024  
 RECORD SECTION


**TRAVEL AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name</b>	<b>KARL T. CREDO</b>
<b>Position/ Designation</b>	Planning Officer III
<b>Permanent Station</b>	DepEd Negros Oriental - SGOD
<b>Purpose of Travel</b> (must be supported by attachments)	Orientation and Capacity Building Workshops on the Enhanced and MATATAG-based eSF7
<b>Host of Activity</b>	DepEd Central Office BHROD
<b>Inclusive Dates</b>	April 22-26, 2024
<b>Destination</b>	Golden Valley Hotel, 155A Pelaez Street, Cebu City
<b>Fund Source</b>	Division/Local MOOE Funds
<p>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</p> <p>  <b>KARL T. CREDO</b>                  Planning Officer III</p> <p style="text-align: right;"><u>4-17-24</u> Date</p>	
<p>This is to certify that the trip of the requesting employee satisfies all minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</p> <p>  <b>RACHEL B. PICARDAL EdD</b>                  Chief Education Supervisor, SGOD</p> <p style="text-align: right;"><u>APR 17 2024</u> Date</p>	
<p>For the Schools Division Superintendent</p> <p><b>APPROVED</b></p> <p>  <b>ROMMEL VICTOR A. VILLAHERMOSA, MBA</b>                  OIC-Assistant Schools Division Superintendent                  Office-in-Charge</p> <p style="text-align: right;"><u>4/18/2024</u> Date</p>	

**VIISORY: eSF7 Orientation Change of Venue for Batches 3&4 (Visayas and Mindanao)**

**School Effectiveness Division** <[bhrod.sed@deped.gov.ph](mailto:bhrod.sed@deped.gov.ph)>

To: Marife Viray; EDWIN TANGONAN; Hartzell Virocel; Joann Jimenez; Alfredo Medrano; Mark Manzano; Valerie Lim; FELMAR Gapas; Ma.Sheila De Guzmal  
Cc: BHROD School Effectiveness Division; DepEd VI Western Visayas; DepEd Region VII Central Visayas; REGION VIII EASTERN VISAYAS; DEPED IX ZAMBOANG

 Advisory\_eSF7\_Batches 3&4....  
1 MB

 DM-OUIHROD-2024-0540 ES....  
365 KB

2 attachments (2 MB)  Save all to OneDrive - Department of Education  Download all

Good day, Visayas and Mindanao clusters!

ATTN: Regional Planning Officers, Regional Information Technology Officers, Division Planning Officers

In reference to Memorandum **DM-OUIHROD-2024-0540**, Electronic School Form 7 (eSF7) Automation, dated 22 March 2024, please be advised that th **Mindanao** has been moved to a new location. The details of the change are as follows:

- Activity: Orientation and Capacity-building workshops on the enhanced and MATATAG-based eSF7
- Activity dates: April 22-26, 2024 (Refer to the original activity memo for the specific schedule of your Region and Schools Division)
- Original Venue: DepEd Ecotech Center, Ecotech Road, Cebu City, Cebu
- New Venue: Golden Valley Hotel, 155A Pelaez Street, Cebu City, Cebu**

For clarifications, you may contact Ms. Janey Rhose S. Diaz of the BHROD-School Effectiveness Division through email address at [bhrod.sed@deped.go](mailto:bhrod.sed@deped.go) 5397.

For your information and guidance.

Thank you very much.

